

GUIDELINES – MINNESOTA P.E.O. HOME FUND

The Minnesota P.E.O. Home Fund was established to make charitable grants individuals who may be indigent, aged or infirm and are in need of housing, medical treatment and care. While there is latitude in making grant awards, this document was put together to communicate the policies that guide the Home Fund Board of Trustees in their award decisions.

Grants from the Minnesota P.E.O. Home Fund are reviewed and awarded four times annually. We make no grants other than at regularly scheduled board meetings. We are not an emergency fund.

The grants are not intended for the accumulation of wealth by the grantee.

The grants are intended to be short-term rather than on-going. Short-term may be defined as a single payment to a source over a period of a few months. An example might be a health insurance payment for three months.

The Home Fund Board prefers giving grants for items for which there is no other source of funding.

The Home Fund Board needs to be provided a clear and complete financial picture of the applicant's situation. It is important to know the cash flow situation. The debt to asset ratio of the applicant is important.

Home Fund grants should not interfere with other sources of funding.

The grant application should give a clear idea of the item or items that the applicant is looking to have paid.

The Home Fund Board prefers to pay vendors rather than the applicant.

*As a matter of policy, the Home Fund **will not pay** for the following:*

We do not repair, buy or make payments on automobiles.

We do not pay attorney's fees.

We do not pay credit card debt.

We do not pay child support payments or other legally imposed fees such as wage garnishments, etc.

We do not pay off student loans.

We do not give grants to pay school tuitions.

We do not do major capital improvements to dwellings such as whole-house remodeling. There may be instances where we could help with certain remodeling issues such as a new water heater, furnace or modifications for accessibility.

We do not make house payments.

EXAMPLES OF AWARDS PREVIOUSLY GRANTED:

- Six months of assistance in paying utility or grocery bills
- Assistance in purchasing an adaptive bicycle
- Assistance in paying for accessibility modifications for a home
- Three months of assistance in paying for child care costs
- Assistance in paying for gas to enable transportation to specialized medical care

THE APPLICATION PROCESS:

- The chairman of the Home Fund will issue all grant applications.
- The applicant may request an application form or someone may request an application form for them and deliver it to the applicant.
- The chairman will mail grant applications rather than email them. The grant applications need to go to someone specific so we can keep track of the applications. Chapters cannot get blank forms to have on hand.
- The results of the grant applications are confidential. Only the applicant is advised of the decision.
- An applicant may reapply after the initial grant is completed. They go through the same process that they did for the original application.
- A letter of recommendation needs to accompany each application. (We may waive this if a grant is repeated within the same year.)
- A P.E.O. chapter does not vote to sponsor an applicant and is never informed whether or not an applicant receives a grant. If the applicant wants to tell the chapter, it is the applicant's business.

Questions may be addressed to the Home Fund Chairman

peo.home.fund@gmail.com

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